

## 12 Basic Organizing Tips Spring Cleaning *Letting the sun in*

### 1. Weed winter clothing.

**Before** you take clothes to the cleaners or put them away for storage, consider what items can be donated, gifted or tossed. If a piece of clothing no longer fits or if you have not worn it all season, set it aside for *donation, gifting or sale*. If the item is stained, *toss* it. If an article needs to be mended, decide if it is worth it. If you are unsure, put it into a pile and look at it later. Have large garbage bags available to discard the clothes you no longer want.

### 2. Decide where you will store your winter clothes, blankets and linens.

A separate closet for off-season clothes is ideal. If not consider, purchasing a bed skirt to conceal under bed storage, a cedar storage trunk or closet for wools or moving sweaters bagged with cedar chips to high shelves. Move out-of season clothes to one end of the closet. *Not having enough space for all your clothes is another sign that it is time to weed.*

### 3. Organize summer clothing by category.

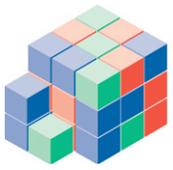
Put underwear, socks and stockings, sleepwear, t-shirts, sweaters, leisure pants into separate drawers and label them. Store winter shoes in shoe boxes or

### 4. Designate a bag or box to be used for future donations.

When it is full take, bring it to a thrift shop or local rummage sale.

### 5. Replace flannel and dark-colored sheets and heavy bed spreads with lighter ones.

Launder your winter quilts, bedspreads and bed linens before you store them.



- 6.** Clean your windows inside and out before putting up screens.
- 7.** Clean curtains and re-hang or put them away until fall.
- 8.** Clean your carpets.
- 9.** Have your air conditioning system checked.
- 10.** Clean ceiling fans and light fixtures.  
Wipe bulbs and replace non-working bulbs.
- 11.** Turn your mattress.
- 12.** Take a walk and remember to ask for help.

For further information go to [www.simplesolutionsny.com](http://www.simplesolutionsny.com) or send an e-mail to Susan Kranberg at [susan@simplesolutionsny.com](mailto:susan@simplesolutionsny.com)